

**SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) – LAST UPDATED JULY 2009**

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
<b>Meeting date: 9<sup>th</sup> October 2009</b>			
<b>Dog Control Strategy for Leeds</b>	To consider an outline strategy pertaining to the Dog Warden Service but also identifying partners.	The development of a Dog Control Strategy for Leeds was a recommendation arising from the Board's earlier review of Dog Fouling Enforcement.	MSR/DP
<b>Inquiry into Offender Management</b>	To consider and agree draft terms of reference for the Board's forthcoming inquiry into Offender Management.		RP
<b>Formal Responses to Previous Scrutiny Inquiries</b>	To consider the formal responses to the Board's previous inquiries into: <ul style="list-style-type: none"> <li>• Private Rented Sector Housing</li> <li>• Older Peoples Housing</li> </ul>		MSR
<b>Progress report in developing 'Housing Solutions'</b>	To receive an update on progress in developing 'Housing Solutions' and any available performance data.	This had arisen from the earlier Affordable Housing Scrutiny Inquiry. A recommendation was made for the Board to continue to receive progress reports in developing housing solutions.	B
<b>Mortgage Rescue Schemes</b>	To receive an update report on mortgage rescue schemes in line with recent Government initiatives.	Following its earlier Scrutiny Inquiry into Affordable Housing, the Board agreed to continue monitoring progress with the Golden Triangle Partnership. However, in June 2009 the Board agreed to widen this and receive a more general report around mortgage rescue schemes in line with recent Government initiatives.	B

**SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) – LAST UPDATED JULY 2009**

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
<b>Meeting date: 9<sup>TH</sup> November 2009</b>			
<b>EASEL Inquiry</b>	To consider evidence in line with the Board's ongoing Inquiry.		RP
<b>Inquiry into Recycling</b>	To consider evidence in line with session one of the Board's inquiry	Subject to the approval of the draft terms of reference.	DP
<b>Meeting date: 14<sup>TH</sup> December 2009</b>			
<b>Performance Management</b>	To consider Quarter 2 information for 2009/10 (July - Sept).	All Scrutiny Boards receive performance information on a quarterly basis.	PM
<b>Recommendation Tracking</b>	This item tracks progress with previous Scrutiny recommendations on a quarterly basis.		MSR
<b>Meeting date: 11<sup>TH</sup> January 2010</b>			
<b>Inquiry into recycling</b>	To consider evidence in line with session two of the Board's inquiry	Subject to the approval of the draft terms of reference.	DP
<b>Meeting date: 8<sup>th</sup> February 2010</b>			
<b>Inquiry into Recycling</b>	To consider evidence in line with session three of the Board's inquiry	Subject to the approval of the draft terms of reference.	DP

**SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) – LAST UPDATED JULY 2009**

ITEM	DESCRIPTION	NOTES	TYPE OF ITEM
<b>Meeting date: 8<sup>TH</sup> March 2010</b>			
<b>Performance Management</b>	To consider Quarter 3 information for 2009/10 (Oct – Dec).	All Scrutiny Boards receive performance information on a quarterly basis.	PM
<b>Recommendation Tracking</b>	This item tracks progress with previous Scrutiny recommendations on a quarterly basis.		
<b>EASEL Inquiry</b>	To consider and agree the Board's draft inquiry report		
<b>Meeting date: 19<sup>TH</sup> April 2010</b>			
<b>Annual Report</b>	To consider the Board's contribution to the Scrutiny Annual Report.		
<b>Inquiry into Recycling</b>	To consider and agree the Board's draft inquiry report.		DP

**SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) – LAST UPDATED JULY 2009**

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>NOTES</b>	<b>TYPE OF ITEM</b>
<b>Unscheduled Items</b>			
<b>ALMO Management Review</b>	To review the current ALMO management arrangements.	This was a referral from the Executive Board Member for Neighbourhoods and Housing in June 2009. The Board has requested further clarification on the potential scope of this inquiry.	RFS
<b>Area Management Review</b>	To review the current Area Management functions, with particular focus on the role of Area Committees in Leeds.	This was a referral from the Executive Member for Neighbourhoods and Housing in June 2009. The Board agreed to include this in the work programme with a view to conducting a review later in the municipal year.	RFS
<b>Climate Change</b>	To conduct an Inquiry into Climate Change.	This was a referral from the Executive Member for Environmental Services in June 2009. In acknowledging the interest expressed by the City Development Scrutiny Board in this topic area, the Board agreed to keep this request in the work programme as unscheduled pending the decision of the City Development Scrutiny Board as to the scope of their inquiry.	RFS
<b>Future options for Council Housing</b>	To monitor developments in relation to future options for Council Housing.	This was a referral from the Central and Corporate Functions Scrutiny Board.	RFS

## Key:

CCFA / RFS – Councillor call for action / request for scrutiny

RP – Review of existing policy

DP – Development of new policy

MSR – Monitoring scrutiny recommendations

B – Briefings (Including potential areas for scrutiny)

SC – Statutory consultation

CI – Call in

PM – Performance management

**SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) – LAST UPDATED JULY 2009**

<b>Working Groups</b>		
<b>Working group</b>	<b>Membership</b>	<b>Current position</b>
<b>Lettings Policy</b>	Councillor Barry Anderson Councillor Ann Blackburn Councillor Graham Hyde Councillor Mohammed Rafique	<p>The working group initially met on 29<sup>th</sup> July 2009 to consider the scope of this particular review. In acknowledging the proposed options for change already put forward to the Executive Board in July 2009, the working group agreed to focus the review around the following areas:</p> <ul style="list-style-type: none"> <li>• The current criteria and procedures in place when determining an individual's suitability to become a Council tenant and also their housing need;</li> <li>• Existing tenancy management arrangements, with a particular focus around the management of anti-social behaviour and the working relationship between the ALMOs/BITMO, the Council's Anti-social Behaviour Unit and the Police.</li> <li>• The implications of any new Government policy and guidance on the Council's powers and flexibilities in relation to lettings.</li> </ul> <p>As well as officers, the working group recognised the importance of ensuring that the views of tenants are also sought during this review. The working group will commence its review in September and aims to produce a draft Statement early in the new year.</p>

**SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) – LAST UPDATED JULY 2009**

<p><b>Procurement of Contracts in Housing</b></p>	<p>Councillor Barry Anderson Councillor Graham Hyde Councillor Joe Marjoram</p>	<p>The working group met on 30<sup>th</sup> July 2009 to consider the scope of this review. Based on the issues arising from the Board's Call In meeting on 3<sup>rd</sup> June 2009, the working group agreed to focus on the following areas:</p> <ul style="list-style-type: none"> <li>• The general procurement process followed by Environment and Neighbourhoods for contracts procured in relation to housing services and the specific role of Procurement and Legal Services in this process;</li> <li>• Contract management and monitoring arrangements in place within Environment and Neighbourhoods;</li> <li>• The rationale and processes followed to waiver Contracts Procedure Rules in relation to housing contracts;</li> <li>• Contract review processes and any lessons learned from the Called In Decision.</li> </ul> <p>The working group will commence its review in September.</p>
<p><b>Worklessness</b></p>	<p>Councillor Barry Anderson Councillor Ann Blackburn Councillor Graham Hyde Councillor Josie Jarosz</p>	<p>The working group met on 5th August to discuss the key issues affecting worklessness across the city and how Scrutiny could effectively contribute in addressing this particular problem.</p> <p>In acknowledging the wide range of programmes and interventions currently delivered in the City, the working group agreed to focus its attention on the development of a new delivery model - Employment Leeds. This model aims to better connect the supply and demand side interventions to provide a seamless and tailored service to employers and investors in the City and train and skill up local residents to take up these opportunities model. This way of working will require input from</p>

**SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS) – LAST UPDATED JULY 2009**

		<p>and collaboration across Council services and agencies such as Job Centre Plus and the Learning and Skills Council as well as effective engagement with the employer / business facing partnership groups in the City. A funding bid has been submitted to Yorkshire Forward to support work to take forward this approach from early next year.</p> <p>The working group will commence its review of this model in September.</p>
<p><b>Grounds Maintenance Contract 2011</b></p>	<p>Councillor Barry Anderson  Councillor Ann Blackburn  Councillor Ann Castle  Councillor David Hollingsworth</p>	<p>This working group was established to review the processes in place for the procurement of a new Grounds Maintenance Contract due to commence in 2011.</p> <p>The working group initially met on 11<sup>th</sup> August 2009 to consider the implementation plan for procuring the new contract, including details of the consultation process with key stakeholders, which finished on 31<sup>st</sup> August 2009.</p> <p>A further meeting was arranged on 2<sup>nd</sup> September 2009 when the working group met with representatives from the four main clients (3 ALMOs and Highway Services) to discuss their expectations for the new contract.</p>